



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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(213) 974-1101
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October 21, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
AS-NEEDED CONSTRUCTION
PROJECT MANAGEMENT AND RELATED SERVICES
VARIOUS CAPITAL PROJECTS
APPROVE SUPPLEMENTAL AGREEMENTS
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

This action is to increase the amount of the County's contracts with GKK Works; Bernards; Simpson & Simpson Management Consulting, Inc.; and Parsons, and to renew the term of each contract for two additional years for as-needed construction project management and related services in support of the County's Capital Projects Program.

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and authorize the Acting Director of Public Works to execute supplemental agreements to the following contracts: PW12898 with GKK Works; PW12899 with Bernards; PW12900 with Simpson & Simpson Management Consulting, Inc.; and PW12901 with Parsons to increase the not-to-exceed fee of each contract by \$7.5 million and to renew the term of each contract for two additional years for as-needed construction project management and related services in support of the County's Capital Projects Program.

Board of Supervisors
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First District

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended action will continue the Department of Public Works' (Public Works) ability to procure construction project management and related support services for various capital projects on an as-needed basis. The use of as-needed project management contracts assists Public Works in rapidly responding to sudden fluctuations in workload due to shifts in the County's budget or other programmatic and operational considerations.

On January 31, 2006, your Board authorized the Director of Public Works to execute agreements with GKK Works; Bernards; Simpson & Simpson Management Consulting, Inc.; and Parsons for a not-to-exceed fee of \$7.5 million each to provide as-needed construction project management and related services. Each contract has a three-year term with two one-year renewal options to be exercised at the discretion of the Director of Public Works.

The agreements with GKK Works; Bernards; Simpson & Simpson Management Consulting, Inc.; and Parsons were executed on February 14, 2006. Public Works has since utilized all four consultants to supplement our capital project management staff resources. Under Public Works' supervision, the consultants perform project management duties and related support services for the construction of health centers, correctional and detention facilities, beach facilities, libraries, parks, fire and sheriff stations, and various other facilities in support of the County's Capital Projects Program. Currently, Public Works is managing 178 active capital projects that are in various stages of feasibility analysis, programming, design, and construction.

The base three-year term of the contracts will expire in February 2009, but Public Works anticipates we will need the consultants' services for two additional years beyond this date in order to ensure no loss of continuity in the Capital Projects Program. We recommend exercising both one-year renewal options on all four contracts. The available remaining contract balances will be expended before the end of the second optional renewal year, therefore, we also recommend increasing the not-to-exceed fee of each of the four contracts by \$7.5 million. This contract amount increase will allow Public Works to retain the consultants' services on an as-needed basis through February 2011, which is the end of the two optional renewal terms, and ensure we have adequate staff resources with the appropriate level of knowledge and experience to manage capital projects.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of responsive, efficient, and high-quality public services. This action meets the Strategic Plan Goals of Service Excellence (Goal 1) and Organizational Effectiveness (Goal 3) because the use of as-needed consultants enables Public Works to better manage fluctuations in workload, and thereby provide more responsive services to our clients. This action also meets the Strategic Plan Goal of Community Services (Goal 6) because it will enhance Public Works' ability to design, improve, and construct capital projects.

FISCAL IMPACT/FINANCING

No impact on the County's General Fund is expected from this action. Construction project management services utilized under these contracts will be funded from capital project budgets and expended as the individual projects are approved by your Board.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The supplemental agreements will be in the form previously reviewed and approved by County Counsel. The original contracts were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements. The consultants are in compliance with the Chief Executive Officer's and your Board's requirements.

The original contracts and supplemental agreements contain terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The agreements include a cost-of-living adjustment provision in accordance with your Board's policy, which was approved on January 29, 2002.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b) of the California Environmental Quality Act (CEQA) Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of CEQA.

CONTRACTING PROCESS

On August 22, 2005, Public Works issued a Request for Proposals (RFP) for as-needed construction project management and related services to assist Public Works in the management of the County's Capital Projects Program. The RFP allowed firms to compete based on one of three firm sizes: small, medium, or large. Each firm self-identified a size based on their annual revenue and number of employees, and competed with firms of the same size. In response to the RFP, Public Works received 22 proposals. The selected firms represent the firms that are the best qualified from each size category to provide the required services based upon their proposed organizational structure, support resources, technical and administrative expertise, experience, and proposed work plan. The firms were selected without regard to race, creed, color, or gender.

GKK Works'; Bernards'; Simpson & Simpson Management Consulting, Inc.'s; and Parsons' Community Business Enterprises participation data and three-year contracting histories are on file with Public Works.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Authorizing the supplemental agreements with GKK Works; Bernards; Simpson & Simpson Management Consulting, Inc.; and Parsons will allow for seamless continuation of project management services on numerous critical projects.

There will be no negative impact on any other budgeted programs or projects as a result of authorizing these supplemental agreements.

Honorable Board of Supervisors
October 21, 2008
Page 5

CONCLUSION

Please return one adopted, stamped copy of this letter to the Chief Executive Office, Capital Projects Division, one to the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a stylized flourish at the end.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DDE:DL
JSE:DJT:zu

c: County Counsel
Department of Public Social Services (GAIN/GROW Program)
Department of Public Works